



BERGIN EQUINE

Holistic Equine Training

Web. www.BerginEquine.com | Email: info@BerginEquine.com | Phone. +353 1 285 8718
Address: Brambly Hedge Farm, Church Lane, Tiglin, Newcastle, Co.Wicklow, A63 YN59, Ireland

Welcome to Bergin Equine at Brambly Hedge Farm

Thank you for choosing Bergin Equine at Brambly Hedge Farm, for all your equestrian needs. We hope you will have a safe, enjoyable and educational experience in equestrian sports with us. For your first visit we have prepared some useful information to help you enjoy your time here.

A. General information

1. Getting in touch

The easiest way to get in touch is by email: info@BerginEquine.com you can also contact us by phone: +353 1 285 8718 however if we are busy teaching or working with the animals we may not be in a position to answer. However if you leave a voicemail we will get back to you. We do not use WhatsApp for clients.

We are open Wednesday to Sunday inclusive and no calls or emails will be answered on Monday or Tuesday. Remember lots of information is available on our website: www.BerginEquine.com

2. Registration form

When you have booked your first session you will be sent an email using the "SignNow" App to fill in your registration form online. Filling this out will save time and will enable us to allocate you the appropriate horse for your level.



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3. Arrival and parking

When you arrive please ensure you park in the designated car parking spaces. Please do not park on the laneway or in adjoining gateways as to do so will obstruct traffic or access. Drop off is only from the parking spaces shown on the diagram below. Cars are parked entirely at owners' risk and we encourage you not leave valuables in your car and to lock your car. Please make yourself known to Brendan or Michelle who will be go through your form and get you started (you will usually find them in the barn or the arena!). For your first lesson please arrive 10 minutes prior to your lesson start time. If you cannot find them on arrival call the office number 01 285 8718. Please drive slowly on the lane as you are likely to meet walkers, horses and children going to and from the yard.





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4. Payments

We operate a payment in advance policy and can accept cash or card payments. For most bookings we use our secure online payment system hosted by sage. We can also accept bank transfers but these must be made and cleared in advance of the service. Unfortunately we **do not** accept cheques. Exact change is always greatly appreciated. Receipts are available electronically only. For camps and term bookings we require a deposit paid in advance to confirm and secure the booking. Booking deposits are non-refundable and are subject to our [cancellation policy](#). Vouchers are available but all vouchers and pre-paid lessons a €3.00 per month maintenance charge will be applied to vouchers after 6 months.

5. Useful Links

There is lots of information available on our website. Please find below some of our useful links which may answer some of your questions (clickable);

- [Lessons and Camps](#)
- [Calendar](#)
- [Term forms](#)
- [Cancellation policy](#)
- [Learning](#)



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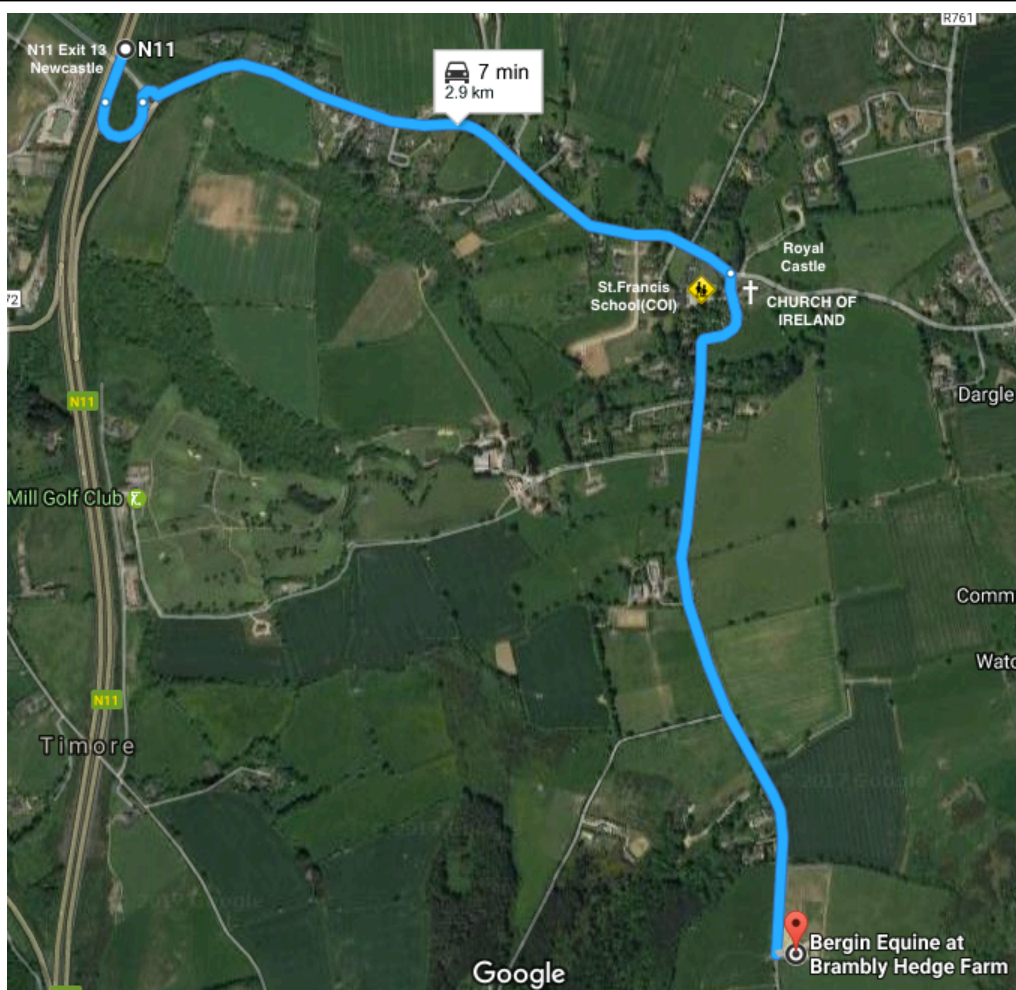
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5. Maps and Directions

[Click here for google pin](#)

MAP SOUTHBOUND (TO WEXFORD)



1. Take Exit 13 off the N11 signed for Newcastle
2. At the roundabout take the second exit signed for Newcastle
3. Turn Right just before the church and continue up the lane.
4. After 1.5km turn left in our entrance (yellow wall with black gates)

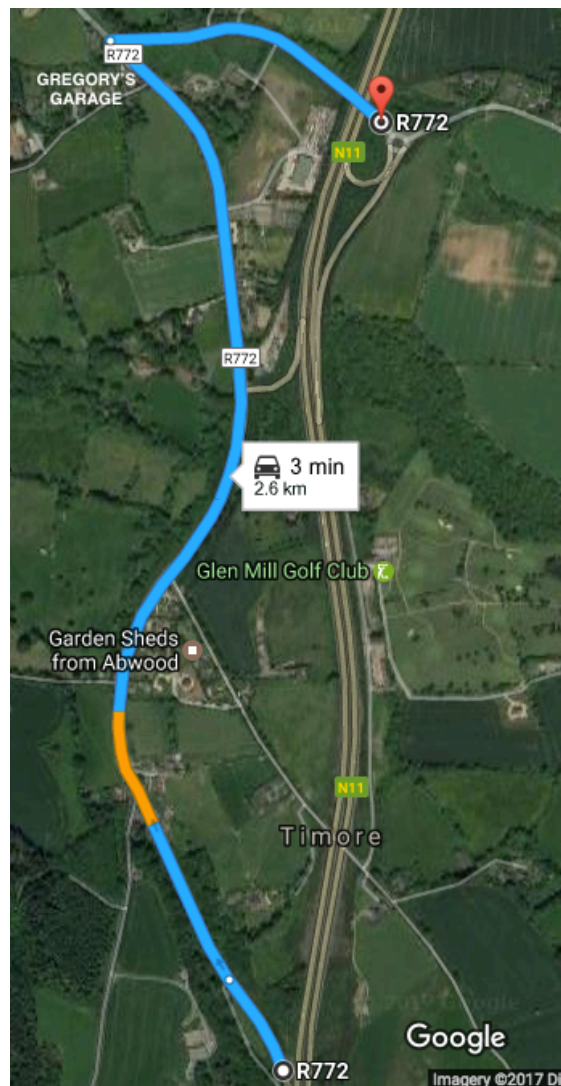


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MAP NORTHBOUND (TO DUBLIN)



1. Take Exit 13 off the N11 signed for Newcastle
2. At Gregory's Garage Turn right signed for Wexford and Newcastle
3. At the roundabout take the first exit signed for Newcastle
4. THEN Follow the directions (3&4) as per Southbound Above



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6. Farm residents

For all the animals here this is their home, we would ask that you respect their space and don't torment or chase any animals. If they come to you by all means pet them but please do not try to pick up, catch or give out to any animals. Remember that all animals can bite and be unpredictable!

7. Dogs and Children

Both dogs and children are welcome here. However both need to be kept under strict control. If dogs are causing a nuisance, are worrying farm residents or do not get on with resident dogs you may be asked to return them to your car. At all times dogs must be kept on a lead. Children must not be allowed to wander unsupervised. This is a working farm and farms are dangerous, this is **not** a playground!

8. Gates and fences

No one is permitted to pass through any gates with the exception of the entrance gates without invitation. This includes the arena gates, the arena is a staff and rider only area. All the fences here are electric so please take care not to touch them (a shock from the fence hurts!).

9. Staff instructions

Please follow instructions without question. Do first, ask questions later. And if in doubt ask. We are here to help.



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10. Clothing for bystanders

Parents and bystanders are reminded that this is a working farm and at all times visitors should wear appropriate clothing and particularly footwear. A good sturdy shoe is essential, open toed shoes or soft topped shoes are not safe for farm wear. Remember horses are big and heavy animals and can do serious damage if they stand on a bare foot.



Loose and flapping clothes are dangerous in the farm environment and can spook or frighten the horses. Umbrellas should never be used as particularly when being opened they can startle the horses. The "Club House" is open for your convenience and you can get a complementary tea or coffee however in these COVID19 times only two people or one social unit can enter at one time. Masks are compulsory please grab and go do not wait in the "Club House".



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B.Cancellation Policy

At Bergin Equine we implement a strict cancellation policy. This policy is to ensure smooth running of lessons and to maximise progression for our students. The policy is as follows and applies to **all** lessons and services.

We require **minimum notice** detailed below for cancellation of services otherwise the charges below will be applied as follows:

LESSON CANCELLATION CHARGES	
24 hours or less	100% of the full lesson price
CLINIC / PONY CAMP CANCELLATION CHARGES	
14 days or less	100% of the full camp/clinic price

Riders more than 10 minutes late will not be permitted to join a lesson and will be treated as a cancellation without notice.

All booking deposits are non-refundable or transferrable.

In case of adverse weather conditions lessons may be converted into stable management lessons. Lessons will only be cancelled when orange weather warnings and above are in operation for: Wind, Rain, Snow, Fog and Thunder storms. Lesson cancellations will be at the total discretion of Bergin Equine.

Riders must clear all cancellation charges before they will be permitted to ride again.



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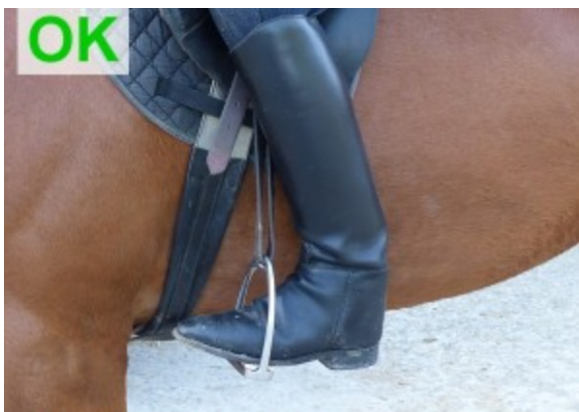
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C. What to Wear

For horse-riding, we advise clients to bring a good, well-fitting approved riding helmet (please see standards below), suitable footwear, a body protector and a waterproof jacket. These are available in various models, makes and materials. Here are some examples of what is suitable and not suitable for riding.

1. Footwear



Ideal footwear are boots with a flat sole and raised heel. Trainers/runners without heel or hiking boots with a rough grip sole are not permitted.



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2. Headwear

The riding helmet must have one of the following labels: PAS 015:1998 or 2011, ASTM 1163, or Snell E2001, with the official Snell label and number. Helmets bearing only "EN 1384" only, can **not** be used. Please see the "BHS Approved Centres, Hat Guidelines 2019" below.

For cross-country jumping, the helmet must be a skull cap (no peak) with one of the above labels. When buying helmets we strongly recommend skull caps as they are suitable for **all** activities. We have a limited number of helmets for clients who have not yet purchased a helmet. We strongly advise purchasing a new approved fitted helmet fitted by a professional qualified fitter. Second hand helmets are not recommended as their history and fit can be uncertain

Examples of helmet styles:



Suitable for all activities



Not suitable for cross country riding





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BHS Approved Centres Hat Rules 2019 v1

Hats must meet ALL of the requirements of one of the following rows:

	Standard and Date	Quality Assurance Mark	Examples
1	PAS 015 (1998 or 2011)	AND MUST HAVE BSI Kitemark Or Inspect IC Mark 	
2	VG1 01.040 (2014-12)	AND MUST HAVE BSI Kitemark Or Inspect IC Mark 	
3	ASTM F1163 (2004a or 04a onwards)	AND MUST HAVE SEI mark 	
4	SNELL E2001 or E2016	AND MUST HAVE Official SNELL label and number 	
5	AS/NZS 3838 (2006 onwards)	AND MUST HAVE SAI Global mark 	

IMPORTANT INFO FOR CROSS COUNTRY ACTIVITIES: Only a "Jockey Skull" of an even round or elliptical shape with a smooth or slightly abrasive surface, having no peak or peak type extensions may be worn for any XC activity. Noticeable protuberances above the eyes or to the front, not greater than 5mm, smooth and rounded in nature are permitted. A removable hat cover with a light flexible peak may be used.

HEAD CAMS: When hats are tested against the requirements of a standard, they are done so with no extra additions on the hat i.e. with no head cam attached. Therefore, it is currently not known how the addition of a protuberance such as a head cam, affects how the hat would respond during an impact. Therefore, the use of HEAD CAMS are not recommended at any Approved Centre activity. This includes use on the head, chest, bridle or any other part of the horse or rider.



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3. Body Protectors

We strongly advise clients to wear an approved body protector for all riding activities. For cross-country jumping or arena cross country, riders must wear a body protector of BETA level 3 (2009 or later) standard with a purple label (Please see below for standards chart). Like helmets body protectors should be professionally fitted by a qualified fitter.



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BHS Exam Body Protector Guidelines 2019 v1

Only body protectors to the following specification are acceptable at any BHS exam where the use of body protectors is mandatory:

A BETA Level 3 displaying either a <u>Purple 2009 Label</u> OR <u>Blue 2018 Label</u>		
2000 NO LONGER PERMITTED	2009	2018

Any other levels / dates are NOT acceptable* and will not be allowed at any BHS exam.
If a Label containing a correct date is not present, the body protector will not be accepted.



Please Note; these pictures are only intended for illustrating where the BETA label can often be found. A full list of BETA Level 3 body protectors can be obtained from www.beta-uk.org

- Where the use of a body protector is mandatory, air Jackets are permitted but MUST be worn over a permitted Level 3 body protector and if activated, MUST be deflated or removed before continuing. Air jackets may be worn without another body protector underneath only where the use of a body protector is not mandatory for that phase
- Hybrid Air-Jackets (a manufactured Level 3 Body Protector and Air Jacket all-in-one) are permitted but if activated, MUST be deflated before continuing
- Blouson jacket type air jackets are permitted in accordance with point 1 above
- *Exo Body Cage body protectors continue to be permitted (see below) but the candidate MUST inform the Chief Assessor due to the allen key system for removing them



IMPORTANT INFORMATION

*The ONLY exception to the requirement for a BETA Level 3 2009 or 2018 label is that Exo Body Cages will continue to be accepted, provided they have a BETA Level 3 2000 purple label.
It is anticipated that the BHS will continue to accept the 2009 Purple labels until 2025



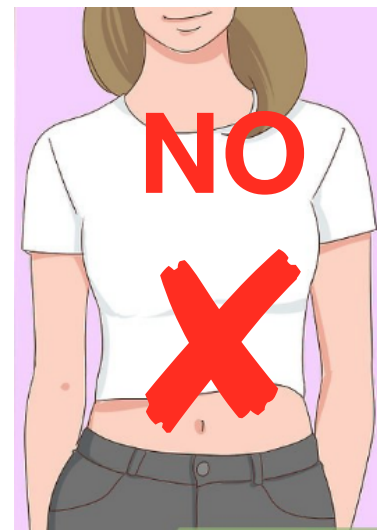
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4. Clothing

Jodhpurs/Breaches are ideal for riding however if these are not available leggings or fitted tracksuit pants will fit the bill. Jeans or clothing which does not permit free movement are not suitable. Shorts or loose bottoms are not suitable as they can flap and scare the horse. Rain coats are highly recommended. All riders must have their shoulders, torso and stomach covered. Riding sleeveless is not permitted under any circumstances. This is an outdoor sport so there is a reasonable chance of rain at some point. Rain coats and top half clothing must fasten so as not to be loose and flapping.



5. Hair and Jewellery

Long hair should be tied back in a low pony tail. No jewellery especially piercings should be worn at any time around the yard or riding.



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D. Cross Country Policy

Cross country is the discipline of equestrian sports that constitutes the highest level of risk and as such special care must be taken and additional personal protective equipment is required. Riders must have the following to be permitted to participate in cross country riding activities (including arena cross country)

- Suitable footwear and clothing i.e. shoulders covered and well fitting bottoms (jodhpurs ideal)
- Well-fitting approved skull cap (helmet) **without** fixed peak,
- Well-fitting approved body protector.

For any term lessons jumping 40cm or above body protectors and skull caps are mandatory as these lessons will include cross country jumping or arena cross country as a matter of course. Those not appropriately attired will not be permitted to jump any solid fences for their own safety. There will be no refunds for those who arrive inappropriately dressed for cross country.

This policy is in place for client safety and will be applied to all cross country riding. If riders do not meet the criteria laid down this policy they will not be permitted to participate in any cross country activities under any circumstances. At the discretion of our coaches riders who are not of a suitable standard will not be permitted to participate in cross country activities.



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E. Pony Camps

We run pony camps throughout the year and they provide a fun platform for participants to learn and have fun with horses and ponies. Pony camps are available for all levels and ages. Arrival is strictly **from 10 minutes** prior to start time, please do not arrive before this time! Please pick up promptly at the end time. Early drop offs or late collections are **not** permitted. Parents/ Guardians are not permitted to stay during camp.

1. Bookings

Pony camps must be booked in advance and a non-refundable deposit will be required before bookings can be confirmed. The standard booking deposit is €50. We can accept this as cash, card or bank transfer. If you need to cancel from pony camp 14 days notice is required as per our cancellation policy however booking deposits are not refundable.

2. Clothing

As with lessons clothing must be suitable and we highly recommend participants come with full rain gear and a full change of clothes, the weather can change in an instant!. Participants will need to be able to change themselves if necessary.

3. Eating and Hydration

Pony camp is a busy day and participants need to bring snacks, lunch and plenty of fluids to stay hydrated throughout the day.